

COMMISIONERS PRESENT

Gil Palmer, Chairperson Ian Kohen, Vice Chairperson Trena Carter, Treasurer Annette Barnes Kelly Benjamin Richard Gold

COMMISIONERS ABSENT

Rhea Baker-Ipek John Roberts, Secretary Tony McClendon Greg Lewis John Stroh

STAFF PRESENT

Frances Jordan, Deputy Director Betsy Schuette, Secretary

MEETING CALLED TO ORDER

GUESTS PRESENT

Jeff Logston, City Attorney

SECRETARY'S REPORT

Commissioner Carter reported a correction to the May minutes, replacing Commissioner Stroh with Commissioner Roberts name as the Transit Authority Liaison. **Commissioner Carter moved that the May meeting minutes be approved with correction. Commissioner Benjamin seconded. Motion carried. May minutes were approved.**

TREASURER'S REPORT

Commissioner Carter reported a total balance of \$5019.37 in the Donation Account after ticket revenue and Annual Dinner expenses. In the Non-Reverting \$716.37 and with both accounts totally \$5735.74. The Heritage Fund Grant account has a balance of \$2311.02. This is the final balance remaining after all the expenses for the 'Adventures in DiversCity' grant awarded from Heritage Fund. Monies will be returned after the final report is submitted to Heritage Fund. Commissioner Roberts moved to adopt the Treasurer's Report. Commissioner McClendon seconded. Motion carried. May Treasurer's Report was approved.

CHAIRPERSON'S REPORT

No Report.

DIRECTOR'S REPORT

Casework:

The following is case activity updates:

- 1 CHRC Race in Employment filing Mediation rescheduled with Commissioner Stroh to July 24th, Commissioners are invited to observe the process of mediation.
- 1 Transgender in Education, Technical Assistance.
- 1 CHRC Race, Complainant interviews scheduled
- 2 EEOC Filings, Race in Education and Sex & Retaliation in Employment
- 1 Race in Employment Intake.

Commission:

Director Smith reports that new Commissioners Annette Barnes, Kelly Benjamin and Rich Gold will go through the new Commissioner training on July 26 from 8:00 am until noon in conference room 3 in City Hall. Director Smith requested that if there were other Commissioners interested in a refresher, please let staff know as soon as possible, so that appropriate accommodations can be made.

MACDA:

Deputy Director Jordan will be facilitating the next meeting for the Mayor's Advisory Council on Disability and Accessibility (MACDA). The meeting will be held on July 1st at 2:00 PM in the Meeting Hall at City Hall. The Six-Sigma project was discussed at the previous meeting. The Six-Sigma project was originally organized to analyze

accessibility in the schools but was expanded to include the entire community of Columbus. MACDA will be using some of those recommendations as guidance on the goals and strategic planning for the council.

'Adventures in DiverCity':

Director Smith reported The 'Adventures in DiversCity' challenge is finished and the report has been forwarded to Mill Race. Katelyn Diehl was the Grand Prize winner of the iPad having attended the most diversity events. The report will be submitted to Heritage Fund Outreach Committee once Mill Race has completed their part of the report. The final report is due to the Heritage Fund on June 30^{th.}

OTHER ACTIVITIES:

Oral History:

Director Smith requested an extension from the Heritage Fund to allow for more time to complete the Commission's portion of video interviews and editing. Additional interviews will be set up in the months to come. Commissioners who have completed the training are invited to help conduct interviews. Discussion ensued.

There are about 20 more people on the list to be interviewed. The goal is to minimally conduct 10 people on the list to finish the project

Six Sigma Project:

Deputy Director Jordan is representing the Commission as part of the Columbus Area S.A.F.E. Community Initiative Six Sigma project along with other community leaders.

Trainings:

On September 18th, 2013, Director Smith will be conducting an anti-discriminatory training for non-profits for the Heritage Fund Non-Profit Training Series. More details to come later.

DISCUSSION

Annual Dinner:

- <u>Financial Update:</u> The Commission received \$9,960 in ticket purchases and \$600 in outstanding invoices with a total of \$10,560 in total income. The Commission has a total of \$11,667 in expenses, with a loss of \$1,107. \$234 in credit reduces the loss due to an error from UPS which provided the printing for Commission; those funds will be available to the Commission next year. The Commission's projected balance in the Donations account is \$6,317.72 including the outstanding \$600 that we will receive from the invoices. Discussion ensued.
- An Ad-Hoc committee was created to look at the process of the Annual Dinner. Volunteering for the committee were Commissioner Kohen, Commissioner Gold, and Commissioner Carter. The Ad-Hoc committee will look at the overall Annual Dinner – process, budget, and expenses. They will identify targets and goals to reach for the Annual Dinner. Discussion ensued.

Threads of Diversity:

The Commissioners were given the option to view the Threads of Diversity video on June 18th, 2013 so the Commissioners could discuss how they would like to proceed with the video.

Deputy Director Jordan had proposed to the Commissioners that the Human Rights Commission host a screening and invite the community to the May meeting. Commissioners decided during the meeting to create an ad-hoc committee meeting of Commissioner Palmer, Gold, Benjamin, and Barnes. Deputy Director Jordan would arrange a meeting between PAC/ICC and the Ad-hoc committee to discuss the involvement that PAC/ICC would like to see from the Commission.

2014 Budget:

Director Smith reported that Jeffery Logston, the Director of Finance and Operation, requested the proposed 2014 budgets be sent in by July 8th or 9th. Director Smith reported that she is proposing only a few changes to the budge in terms of moving monies into certain line items to better reflect the Commission's spending, which the Mayor encourages. Director Smith proposed decreasing the paper line item to \$450 and add the difference of \$150 to the Misc. Supply line item due to reflect those changes. She explained that Misc. Supply is already at zero for 2013. In addition, Training & Instruction will be decreased by \$200 and that amount will be added to Maintenance Agreements. These changes will minimize the number of transfers from one line item to another. Discussion ensued.

LIAISON REPORT

Commissioner Baker- Ipek sent information to Director Smith about the update for Sustained Dialogues, and that they are still looking for community support for the project.

ADJOURNMENT:

The meeting was adjourned when we the quorum ended.